

Grant Development Pilot Program for Review of Revised Proposals and New Proposals Prior to Submission

Competition for federal and/or other highly competitive research funding has become increasingly fierce. To help Cornell faculty succeed in obtaining grants, the Office of Faculty Development and Diversity offers a program modeled after the College of Human Ecology's Faculty Grant Development Program. In this program, the Center will offer a \$500 honorarium to an external colleague who agrees to review a Cornell faculty member's completed grant application before submission or resubmission to an outside granting agency. The details are as follows:

1. The program is open to junior faculty members underrepresented in their fields who need help preparing a grant application to a federal or other highly competitive granting agency. The program is specifically intended to aid: a) Principal Investigators (PIs) who are resubmitting unfunded applications that received priority scores reasonably close to the funding cut-off score or equivalent for non-NIH grants; b) New investigators preparing their first major grant application. Applicants to the program who do not fit within one of these categories will be considered as special cases upon request.
2. Faculty members who wish to use this program should contact the OFDD well in advance of their grant deadline. The OFDD will ask for the name of the colleague chosen to provide a critical review, his or her CV, and a letter from that colleague agreeing to provide the consultation (see below). The faculty member should complete the attached form to register and receive approval for the program.
3. The consultant should be a well-established researcher who has a track record both as a grant recipient and as a reviewer for granting agencies; preferably, he or she will have served on a review panel for the same agency to which the investigator is applying. The consultant should be familiar with the Cornell investigator's academic discipline. The consultant should be willing and able to offer specific and detailed advice on ways to improve existing unfunded applications and should help new investigators to organize and outline their initial applications. The consultant is expected to read a draft of the completed application and offer written suggestions for its improvement. Except in unusual circumstances, the consultant should **not** be a faculty member at Cornell University.
4. The OFDD will provide an honorarium of \$500 to one approved consultant per grant request. To receive the honorarium, the Cornell faculty member will need to submit the "Request for Payment" form to the Center after the consultant's review has been received.

Receipt Date: _____

The Office of Faculty Development and Diversity

Grant Development Pilot Program for Review of Revised Proposals

REQUEST FOR REVIEW OF GRANT APPLICATION

If you wish assistance with a grant application, please answer the questions below and forward this form to the OFDD, 122 Day Hall. Choose a well established investigator in the academic discipline of the grant as a reviewer. The reviewer may not be a Cornell University faculty member.

1. Name of Applicant: _____

2. Department/Division: _____

Telephone: _____ Fax: _____ Email: _____

3. Grant Application

a. Title: _____

b. Agency: _____

c. Grant Number (if known): _____

d. Type of Application:

4. New Investigator

5. Revisions received on initial submission(s), if relevant: _____

Other: _____

3. Intended reviewer and institution (if known): _____

4. Reason for request (briefly): _____

For Research Office use only:

Approved

Not approved _____

Signature

Notes:

